

# Unit Outline (Higher Education)

<b>Institute / School:</b>	Institute of Education, Arts & Community
<b>Unit Title:</b>	COOPERATIVE PLACEMENT 1 (CRIMINOLOGY AND CRIMINAL JUSTICE)
<b>Unit ID:</b>	COOPK2205
<b>Credit Points:</b>	30.00
<b>Prerequisite(s):</b>	(ATSGC1283 and ATSGC1284) OR (CRJUS1283 and CRJUS1284) OR (CRJUS1285 and CRJUS1287) (At least 60 credit points from CRJUS subject-area at 2000-2999 level)
<b>Co-requisite(s):</b>	Nil
<b>Exclusion(s):</b>	Nil
<b>ASCED:</b>	099903

## Description of the Unit:

This co-operative industry placement assists students with their transition into employment through the provision of direct professional experience. The paid placement, which comprises the equivalent of 30 days, will expose students to the nature of professional settings and associated expectations to help prepare them for future careers. Students will be required to reflect on the competencies and experiences they've gained, while receiving valuable feedback and evaluations from their employers.

**Grade Scheme:** Ungraded (S, UN)

## Work Experience:

Student is undertaking work experience in industry where learning and performance is not directed by the provider, but support is received from the provider. Fees (provider may charge a student contribution amount or tuition fee).

**Placement Component:** Yes

**Supplementary Assessment:** No

Supplementary assessment is not available to students who gain a fail in this Unit.

**Course Level:**

Level of Unit in Course	AQF Level of Course					
	5	6	7	8	9	10
Introductory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intermediate	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Learning Outcomes:

On successful completion of the unit, students are expected to be able to:

#### Knowledge:

- K1.** Examine organisational policies, procedures, and guidelines required to work effectively in the professional setting
- K2.** Investigate opportunities for learning to develop professional skills aligned with career aspirations
- K3.** Explore advanced capabilities required to work effectively in a professional capacity

#### Skills:

- S1.** Develop skills in effective communication and collaboration, reflecting professionalism and collegiality
- S2.** Develop skills in working effectively, including using initiative and applying course knowledge
- S3.** Develop organisation and time-management skills to ensure timely delivery of expected outputs
- S4.** Develop capability to accept constructive feedback, reflecting on areas for professional development

#### Application of knowledge and skills:

- A1.** Apply an understanding of professionalism in working with others during placement
- A2.** Apply knowledge gained from studies during the placement opportunity
- A3.** Apply understanding of relevant policy frameworks, legislation, regulations, and workplace codes of conduct
- A4.** Reflect on and apply the feedback received during placement to advance professional skills

#### Unit Content:

Students must complete 30 days of placement on either a full-time or part-time basis. Placement opportunities are advertised on In Place and students must follow the application instructions to apply, including submitting required documents for verification (police check, medical declaration, working with children check), as well as submitting a cover letter and resume. Applications will then be assessed and appropriate students short-listed for opportunities. If requested, students must undertake interviews with staff/placement providers to determine their suitability. The placement provider will then decide on the suitable candidate/s for the opportunity.

#### FEDTASKS

Federation University Federation recognises that students require key transferable employability skills to prepare them for their future workplace and society. FEDTASKS (**T**ransferable **A**tttributes **S**kills and **K**nowledge) provide a targeted focus on five key transferable Attributes, Skills, and Knowledge that are embedded within curriculum, developed gradually towards successful measures and interlinked with cross-discipline and Co-operative Learning opportunities. *One or more FEDTASK, transferable Attributes, Skills or Knowledge must be evident in the specified learning outcomes and assessment for each FedUni Unit, and all must be directly assessed in each Course.*

FEDTASK attribute and descriptor		Development and acquisition of FEDTASKS in the Unit	
		Learning Outcomes (KSA)	Assessment task (AT#)
FEDTASK 1 Interpersonal	Students will demonstrate the ability to effectively communicate, inter-act and work with others both individually and in groups. Students will be required to display skills in-person and/or online in: <ul style="list-style-type: none"> <li>Using effective verbal and non-verbal communication</li> <li>Listening for meaning and influencing via active listening</li> <li>Showing empathy for others</li> <li>Negotiating and demonstrating conflict resolution skills</li> <li>Working respectfully in cross-cultural and diverse teams.</li> </ul>	S1, S4	AT1, AT2
FEDTASK 2 Leadership	Students will demonstrate the ability to apply professional skills and behaviours in leading others. Students will be required to display skills in: <ul style="list-style-type: none"> <li>Creating a collegial environment</li> <li>Showing self-awareness and the ability to self-reflect</li> <li>Inspiring and convincing others</li> <li>Making informed decisions</li> <li>Displaying initiative</li> </ul>	K3, S1, S2	AT1, AT2
FEDTASK 3 Critical Thinking and Creativity	Students will demonstrate an ability to work in complexity and ambiguity using the imagination to create new ideas. Students will be required to display skills in: <ul style="list-style-type: none"> <li>Reflecting critically</li> <li>Evaluating ideas, concepts and information</li> <li>Considering alternative perspectives to refine ideas</li> <li>Challenging conventional thinking to clarify concepts</li> <li>Forming creative solutions in problem solving.</li> </ul>	K1, K2, S2, S4, A2, A3	AT1, AT2
FEDTASK 4 Digital Literacy	Students will demonstrate the ability to work fluently across a range of tools, platforms and applications to achieve a range of tasks. Students will be required to display skills in: <ul style="list-style-type: none"> <li>Finding, evaluating, managing, curating, organising and sharing digital information</li> <li>Collating, managing, accessing and using digital data securely</li> <li>Receiving and responding to messages in a range of digital media</li> <li>Contributing actively to digital teams and working groups</li> <li>Participating in and benefiting from digital learning opportunities.</li> </ul>	K1, K2, K3, A3	AT1, AT2
FEDTASK 5 Sustainable and Ethical Mindset	Students will demonstrate the ability to consider and assess the consequences and impact of ideas and actions in enacting ethical and sustainable decisions. Students will be required to display skills in: <ul style="list-style-type: none"> <li>Making informed judgments that consider the impact of devising solutions in global economic environmental and societal contexts</li> <li>Committing to social responsibility as a professional and a citizen</li> <li>Evaluating ethical, socially responsible and/or sustainable challenges and generating and articulating responses</li> <li>Embracing lifelong, life-wide and life-deep learning to be open to diverse others</li> <li>Implementing required actions to foster sustainability in their professional and personal life.</li> </ul>	K1, S2, A2, A3	AT1, AT2

### Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K1, K2, K3, S1, S2, S3, A1, A2, A3	Placement performance - level of competency across four general skill areas during placement	Practical	S/UN
K1, K3, S4, A4	Placement reflection - detailed reflection on placement experience, including skills gained and areas for further development	Journal	S/UN

**Adopted Reference Style:**

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)